

# ALL SAINTS CHURCH, BILLESLEY CHURCH PLAN

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## Introduction

### Part A - Current Report

Church Introduction and Statement of Significance  
Current Use (bookings) and voluntary activity  
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Local Community Officers Report

### Part B – Survey

Results of our open survey conducted in 2020, canvassing all community contacts for feedback on the current report

### Part C - Community Recommendations

Minutes of community meetings held to discuss opportunities, activities and plans for the church recommendations, assigned to community participants or Churches Conservation Trust staff.

### Part D - Action Plan

Details of short, medium and long term actions agreed upon through Community Recommendations, assigned to community participants or Churches Conservation Trust staff

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## **Introduction**

The Churches Conservations Trust's strategy is to empower and support communities to care for historic places of worship, for the benefit of all. A sustainable CCT church is well used by its communities, generates sufficient funds for the maintenance that keeps it in a good state of repair and is able to raise funds for specific repair and improvement projects. Local Community Officers facilitate this through their work with the community to co-create Church Plans.

Church plans are a living document which combines information on the church's history, significance, maintenance and repair needs and the current use of the church, with feedback and recommendations from the community, and concludes with an action plan setting out agreed short, medium and long term actions to support the sustainable use and care of the church.

## **Part A - Current Report**

### **Church Introduction & Statement of Significance**

There is evidence that an earlier church was on the site dating from the 12th century, but the present church was built in 1692 by Bernard Whalley. Alterations were made to it in the 18th century. The church served the village of Billesley until its population declined in the 15th century, and also served the occupants of the nearby Billesley Hall.

The church is constructed in blue lias stone, and it has a tiled roof. Its architectural style is Georgian. The plan consists of a two-bay nave with an apse at the east end, a west porch and a south transept, which was initially a family pew and was later used as a vestry. At the west end is a bellcote. The apse contains a round-headed window, and there are two similar windows on both the north and south sides. Between the windows on the north is a blocked doorway, and on the south side the windows flank the transept. The transept has a gable decorated with urns and a finial, and it contains an oculus. At the west end the porch is also gabled, and this carries an urn finial and a ball finial. Above the porch is a smaller round-headed window. The bellcote is louvred and has a cornice, an ogival cupola, and a weathervane.

The interior of the church contains some re-used 12th-century masonry. In the transept is a fireplace with a bolection-moulded surround. There is a gallery at the west end. On the north side of the church are stalls, on the south side is a priest's desk and pews, and at the west end are box pews. The octagonal font is simple in design. In the transept are two pieces of carved stone. One is a tympanum dating from about 1140 that depicts a man being attacked by a snake and a dragon being defended by a dove. The other stone is carved on three sides. It dates from about 1150 and it contains a figure of Christ holding a cross shaft. It is probably part of a Harrowing of Hell. The single bell was cast in 1721 by Richard Sanders. When the church was active in 1945, its communion plate included a cup and cover dated 1634, and an alms plate inscribed 1700. Investigators looking through the church floor have found a crypt and have seen inside two sarcophagi and a chest; the crypt has not been opened in recent history but plans are underway to open it in 2011 as part of an inspection of the state of the church floor.<sup>[5]</sup>

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There is a tradition that William Shakespeare married Anne Hathaway in the earlier church on the site, and also that Shakespeare's granddaughter Elizabeth Barnard was married there. However, as the parish registers have not survived, this cannot be confirmed.

### **Current use (bookings) & voluntary activity**

All Saints currently enjoys permission from The Church of England for six Sunday services each year and an unlimited number of additional services on an occasional basis, services were held in 2019 include a Christmas service and a service for All Saints' Day. During this period All Saints has also held three weddings, a public tour, and an annual retreat for the Diocese of Coventry.

The visitor book indicates that this is a popular visitor attraction, aided by the fact that the church is adjacent to the local hotel, who hold the key and give out information on the church to all of their guests.

Voluntary activity undertaken by three local residents includes: -

- **Cleaning**
- **Remittance of wall safe and service funds**
- **Ad hoc reporting of building change**
- **Partnership working with the nearby hotel**
- **Organising services and events**

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## Church Information

General Information:	
Open Churches Policy status:	Open
Local Community Officer:	Tracy Genever
Current projects:	Not at present
Parking:	Available at the adjacent hotel gates to the churchyard
Building services:	None
Churchyard:	Not owned by CCT, owned by PCC
Ring-able bells:	Chiming
Organ:	Not working
Volunteering:	
Key holder role:	Fulfilled
Key representative role:	Fulfilled (remittances, CCT liaison, Volunteer management, etc.)
Fundraising roles:	Vacant and necessary
Stewardship/events roles:	Fulfilled
Research, interp. & talks role:	Fulfilled
Cleaning schedule:	Cleaned regularly, led by volunteers in accordance with CCT guidelines
CCT Items:	
CCT silver plaque:	Installed, requires removing
CCT information board:	Installed, requires updating
Oak post:	Installed
CCT freestanding board:	Not installed
Wall safe poster:	Installed, current

CCT A board:	Installed
Gift Aid envelopes:	Provided
Visitor book:	Installed
Welcome table:	Some leaflets
Children' s explorer cart:	Not at present
Children' s trail:	Not at present
<b>Tourism/Marketing:</b>	
Nearby attractions:	Billesley Manor Hotel, Shakespeare' s birthplace museum, Mary Arden' s House, Anne Hathaway' s House.
Social media presence:	Not at present
Images on CCT website:	One of four
Regular feature parish news:	Not at present
<b>Events/Activity:</b>	
Services per year:	Minimum of two
Christmas memory tree:	Yes, unsponsored
Heritage Open Days:	Yes
Ride & Stride:	Not currently
Champing:	Previously yes, but not anymore
Retail:	Not currently
<b>Health &amp; Safety:</b>	
Fire rated capacity:	60
Seating capacity:	Not determined
Site plan:	Available
Roof alarm:	Not installed
CCTV:	Not installed
Individual item security measures:	None
Accessibility details:	Provided via website
Risk assessment general:	Current

Risk assessment fire:	Current
COSHH listing:	Current
Portable appliance listing:	Current
Security Audit:	Current
Pews:	Sound, no defects

## Conservation Reports

<b>Annualised maintenance costs (Exclusive of VAT):</b> Annualised maintenance costs express the total costs of church maintenance divided by 25 years. Every forecasted cost which relates to the maintenance of this church over a period of 25 years is included. Any anticipated repairs are excluded. A list of typical maintenance tasks for any historic church, forecast over the period, is available to view at appendix 2.	<b>£2,274.44</b>
Routine maintenance costs (Per annum and exclusive of VAT): These are included in the annualised maintenance costs and are the total cost of two maintenance visits per year. A list of the typical maintenance tasks for any historic church included in the twice-annual maintenance visits is available to view at appendix 3.	£552.00
Other maintenance costs total (Exclusive of VAT): Additional maintenance needs discovered during twice-yearly maintenance visits, costed and listed individually below.	£2,360.00
- Replace missing louvres with mesh	£500.00
- Reform Faulty Haunchings	£1,860.00
<b>Total short term repairs:</b>  <b>Small scale items of limited cost which could be fulfilled with minimal fundraising.</b>	<b>£9,000.00</b>
- Remove moss from all roof slopes	£500.00
- Monitor and allow to repair floor slabs	£8,500.00
<b>Total medium term repairs:</b>  <b>More expensive needs such as roof repairs and tower repairs which may require more involved fundraising and grant applications.</b>	<b>£6,000.00</b>
- Investigate vault space	£6,000.00
<b>Total long term repairs:</b>  <b>Items which are known to require works in the longer term but which are not essential in the near future.</b>	<b>£0.00</b>
<b>Total desirable repairs:</b>	<b>£0.00</b>

<b>Repairs which are not essential to the conservation health of the church but which might improve aesthetics or usability of the building.</b>	
All cost figures are estimates, exclusive of VAT and professional fees. VAT is charged at 20% of the total costs and can sometimes be recovered. Professional fees vary, but are either charged at an hourly rate or as a percentage of the total project cost. These are usually charged only on larger or more complex projects.	

## Income, Expenditure & Balances

### Income

	Wall Safe	Service Collection	Services Fees	Events	Donations	Third Party Hire	Total Income
2023/24							
2022/23	£1,112.00				£57.00		£1,169.00
2021/22	£1,433.00				£165.00		£1,598.00
2020/21	£523.00						£523.00
2019/20	£1,131.00				£250.00		£1,381.00
2018/19	£1,568.00						£1,568.00
2017/18	£1,194.00				£350.00		£1,544.00



## Visitors

		Wall safe income per visitor
2023-24		
2022-23	6,832	£0.16
2021-22	5,985	£0.24
2020-21	Data not collected	£0.00
2019-20	9,471	£0.12
2018-19	14,745	£0.11
2017-18	12,796	£0.09



2016-17	10,465	£0.18
2015-16	13,402	£0.10



## Expenditure

**Total spend since vesting 28th May 1974 (non-maintenance): £234,037**

	Conservation (repair) expenditure	Maintenance expenditure
2023-24		
2022-23	£0.00	£1,578.00
2021-22	£0.00	£822.00
2020-21	£565.00	£369.00
2019-20	£0.00	£675.00
2018-19	£0.00	£798.00

2017-18	£750.00	£486.00
2016-17	£773.00	£697.00

Income less expenditure 2022/23 **-£409.00**  
(Income from all sources, minus maintenance, and conservation expenditure)

Income less annualised maintenance 2022/23 **- £409.00**

(Income from all sources, minus the annualised maintenance cost, as shown in the Conservation Report section above)

### Balances

The restricted balance is the amount of money which has been covenanted or restricted for expenditure at the church. Any expenditure needs to match the terms of the covenant under which the money was donated, for example, a term expressing that a donation is intended for roof repairs only.-

Restricted Balance Report 2023/23                      £0

### Local Community Officer' s Summary

This small but well-loved Warwickshire church benefits from very generous support from a small number of community members from Billesley and the surrounding area. Additional members of the community support the church well but less regularly through attendance at events. Signatures in the visitor book indicates popular support for the church and for The Churches Conservation Trust from volunteers, tourists and guests at the nearby hotel.

The renewal of interest in stewardship presents an opportunity to review the level of contribution from wall safe donations, given that visitors may be currently unaware of our annualised maintenance liability. This message could be amplified through information presented in the church. Interest and use by the hotel may also enable the community to communicate church needs to visitors and the local community.

Marketing could focus on historical societies with an interest in the history of the local area, including Shakespeare links), seeking bookings to tour the church alongside other popular Stratford venues

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with a related connection. Voluntary effort towards research and interpretation products could facilitate encouragement of these bookings at the same time as enriching the visitor experience further.

The site has limited open floor space for alternative use. Additional revenue could derive from promotion of local, sympathetic businesses seeking to promote services and products through signage at the church.

There are a few volunteers who work particularly tirelessly at the church, however more recently there has been a renewed interest from the Friends of All Saints. This has led to discussions on a future partnership between the Friends and CCT.

The Community may need to give consideration to the sustainability of the opening and closing regime at the church, ably managed by the hotel, and to review some of the options detailed in this summary towards the shortfall against annualised maintenance costs, addressing the risk of necessary repairs wanting for funds in future seasons.

CCT provide a walk around guide and additional notice board signage for visitors.

The wall safe has attracted attention from thieves previously and as a result a regular regime of emptying the safe and providing associated signage are in place.

A supply of Christmas cards and a sponsor for the Christmas Memory Tree might also help develop useful income against maintenance liability.

## **Part B - Survey**

### **Summary of consultation responses received by end August 2020**

Following distribution of fifteen questions through our standard church plan questionnaire in summer 2020 to existing Churches Conservation Trust correspondents, (together with an invitation for correspondents to share the survey and associated Church Plan Part A), no response was received for **All Saints Church, Billesley** by the deadline of August 30th. An example of the survey is in appendix 1.

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## **Part C - Community Recommendations**

**Billesley Church Planning Meeting held 23<sup>rd</sup> July 2024.**

**Attending TG (Local Community Officer), Volunteers AB and MT apologies DH**

### **Church and Churchyard**

The gallery and porch are due to be repaired in the next few months following a long period of waiting. This should give tours a better view of the church and access to the additional pews during events.

The overgrown churchyard means tours could not take in this area and the crypt entrance. The Hotel used to maintain the churchyard but can no longer afford to do so.

The volunteers are not able to do the work in the churchyard themselves due to frailty. CCT needs to contact the PCC to see if they are able to carry out the work in the churchyard. Most active volunteers are members of the Aston Clinton and District Local History Society and are happy to give tours.

### **Billesley Manor Hotel connection**

Hotel visitors still visit in large numbers and wall safe takings are pretty good. Money is emptied every month or so and banked by a volunteer. The hotel has recently removed a septic tank and put better access to the church for guests.

The Hotel changed management and are no longer able to spare the gardeners to maintain the churchyard which is owned by the PCC. The nettles are very high and hiding the graves and the trees are very long so the church is hidden from view and looks unkept. The Hotel management has complained about the churchyard and met previously with the LCO.

The Hotel are keen to have a closer connection with the church as they see it as part of what they can offer to their guests. They also host a Bridal fair each spring which is a good opportunity to show off the church and attract weddings/blessings.

### **Services/Events**

Two regular services a year: All Saints Day on 1<sup>st</sup> November and Christmas Eve morning service when an incumbent can be found. Currently in interregnum.

Friends of Stratford Church are holding an evensong in July at Billesley.

A floral workshop event in 2023 was very well attended – CCT received a donation.

**Billesley Church Planning Meeting Held – January 2023, Attending GS (Local Community Officer)#, Billesley Manor Hotel, et al.**

### **Billesley Manor Hotel/All Saints Church Partnership**

Approximately 70% of the visitors to the hotel, also visit the church.

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The hotel agreed to continue with their kind maintenance of some of the churchyard.

Corporate guests staying at the hotel will be informed about the History tour events.

Wedding fayre being held in March 2023, opportunity to promote the church as a potential wedding venue.

All bedrooms at the hotel to continue to have a feature about the church.

The community and CCT continue liaison with hotel on a regular basis.

Detailed discussions took place and agreed that it would be great for the church to be used more for services and events.

### **Billesley Church Planning Meeting Held - November 2022, Attending GS (Local Community Officer) et al.**

#### **Volunteers**

Wall safe takings counted and banked by volunteer (D), kindly agreed to carry on doing this task.

#### **Services/Events**

Annual Christmas service is held every December, Christmas fundraising is organised by volunteers including using the CCT memory tree.

#### **Billesley Manor Hotel**

The hotel is located next to the church and they have been very supportive in the past

#### **General Discussion**

Visitor numbers are consistent and very good.

Let the LCO know what leaflets are required.

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## Community Actions and Hotel Actions

### Short term actions (to end Dec 24)

- Repairs to the stone wall had been done by volunteers, the remaining wall area that requires to be repaired will be undertaken
- AB to approach contact about community service group help in the churchyard

### Medium term actions (to end Dec 2025)

- **AB** and **DH** Continue with adverts for volunteers to help at the church e.g. in the local History Society publication, community newsletter called Village, etc.

### Long term actions (to end June 2027)

- Identify and approach contacts who may wish to use the church for exhibitions, use as gallery space or for other events.
- Investigate suitability of church for more regular religious use.
- Discuss potential for regular church related features, parish newsletter and inclusion of church updates in parish council meetings.
- Consider means for increasing footfall and consequent donations.

### Actions complete

- Set up meeting with the Billesley Manor hotel to discuss partnership working with them.
- AB to produce leaflet about history of the church.
- DH to organise a history of the church/area talk for the hotel staff – no takers
- Outdoor theatre organised by the hotel, but not as a fundraiser for the church.

## Local Community Officer Actions

### Short term actions (to end Dec 2024)

- Contact PCC regarding churchyard maintenance
- Explore with PCC and AB a churchyard maintenance strategy
- Contact florists from 2023 and see if they would like to hold another event
- Add link on webpage to Aston Clinton & District Local History Society so the public can book history tours.

### Medium term actions (to end Dec 2025)

- Arrange meetings with the community at Billesley community on a regular basis
- Try to recruit new volunteers.
- Use existing historical archives from history society as a display in the church once the gallery is fixed and invite locals.

### Long term actions (to end June 2027)

- Investigate suitability of church for hire to increase usage and income.
- Consider means for increasing footfall and consequent donations.

### Actions complete (to end July 2023)

- Arranged with the CCT Estates team to organise for a Structural Engineer to visit and assess damage to porch area and stairs areas.

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- Informed the CCT Estate Officer about the importance of the repairs that need to be undertaken and obtain quotes for this work.
  - Informed the CCT Local Estates Officer about possible mould around the Monument.
  - Obtained details of the new volunteer from the previous LCO.
  - Sent CCT costs for services and booking information.
  - Informed the CCT Estates team that signage is damaged and needs to be repaired.
  - Gift Aid envelopes – explore if these can be sent electronically – they can't

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## Appendix 1: Summer 2020 Questionnaire

This is the first of fourteen questions in the survey - thank you in advance for working through each one. First of all, we need to know if you're completing the survey on behalf of an organisation or writing in a personal capacity (If you're writing on behalf of an organisation, please use the text box to let us know which one. Thank you!).

Which church are you writing about? (Don't worry, you can complete additional questionnaires for other sites if you like!) Please state the location and dedication, as in 'Sapperton, St. Kenelm's'. Thank you.

People are involved with our sites in so many different ways. In your own words, please describe your relationship with the church building.

Some people are actively involved at the churches we look after together. If you're part of this group, tell us about your involvement. Cleaning, attending services and fundraising are just a few of the most frequent activities we share, but we'd appreciate as much detail as you might be happy to provide.

In your own words, and having reviewed 'Part A' of our church plan (sent to you by email with the invitation to this questionnaire), please describe a perfect outcome for our work together at the church. What would you like to see happen in terms of community involvement and other use of the building?

Bearing in mind the repair liabilities and running costs described in the report you've read, what challenges do you anticipate for a sustainable future at your church?

Thinking about local life away from the church, which other community projects or activities are you aware of that could combine with our work to protect the church for the future?

Here are two questions together... Could increased use of the church benefit the community? How would this increased use benefit the church itself?

What do you think are the most important conservation priorities at your church? For each or all of these priorities, please also let us know about any ideas you have for addressing them.

Income and expenditure for the church is detailed in 'Part A' of the report we sent you. Addressing conservation priorities will entail finding new ways to raise funds. Tell us about any ideas or opportunities you have identified for raising additional income at the church.

What do you think might be the best ways to get started with any fundraising activities you have suggested?

If you don't already, would you be interested and available to take part in future fundraising activity?

Almost done! We'd like to invite you to join us in a group discussion about the church later this year, either in person or through 'phone / video conference. Would you be willing to join the discussion?

Last question! Is there anything else you'd like to share about your interest in the church which we haven't asked you already? Otherwise, thank you again so much for reflecting on the future of the church through your answers.



## Appendix 2: Typical Maintenance Tasks Forecast For A CCT Church Over 25 Years

The list below gives examples of items that CCT needs to maintain in its churches. Some items on this list will not relate to this church but give guidance as to the typical items we cover. These estimations are based on the cost in 2020, please note we are not able to predict inflation costs and therefore these are not included.

A specific report is created for each church every nine years by an experienced and trained building inspector. This details the repair needs of the building and lists the repairs required according to their priority. Please contact your Local Community Officer if you wish to see this report.

Item	Method & Purpose	Cycle/ Yrs	Estimated Cost per visit (present day levels)	Cumulative Estimated Total Cost After 25 Years (2020 values)
Drains, rodding	Below-ground drains can be blocked by debris which stops the rain water dispersing properly and potentially leading to water backing up and overflowing. To prevent this they require rodding and cleaning even ten years.	1	£ 39.00	£ 975.00
Soakaways, inspection and clearance of silt build- up	Soakaways consist of a large pit filled with gravel of varying sizes which act as a filter to allow rainwater to slowly seep into the surrounding ground. Over time material carried into the soakaway in the rain water fills in the gaps and slows the rate of dispersal which can lead to water backing up and potentially damaging or even flooding the church	10	£ 600.00	£ 1,500.00
Mansafe hatchway system	Man safe systems are steel cables or anchor points which are fixed to the roofs of churches to allow people to safely access and work on the roof. As these systems are used for safety it is a legal requirement that they are tested every year for loose fittings or damaged cables.	1	£ 360.00	£ 9,000.00
Lightning conductor testing	Lightning conductors are required to be checked every three years to make sure that they are still performing correctly and will be able to disperse a lightning strike effectively. Metal thefts have often targeted lightning conductors and they may need replacing.	3	£ 480.00	£ 4,000.00

Organ maintenance	Organs are complex machines built using numerous natural materials which can be damaged by moisture, heat and animal attack. It is recommended that organs are checked every year to carry out minor repairs and to be re-tuned as required. Regular servicing can also reduce the likelihood of large unexpected repair bills.	1	£ 140.00	£ 3,500.00
Fire extinguisher inspection	Fire extinguishers servicing checks that the fire extinguishers are functional and maintaining adequate pressure for use in an emergency. Note the CCT only provides fire extinguisher in churches which are either stewarded, used for Champing™ or have significant timber items.	1	£ 166.00	£ 4,150.00
Electrical periodic inspection testing	Electrical tests ensure that the electrical system of the church is both safe and fully functioning. The test will check all elements of the system and highlight any concerns.	5	£ 350.00	£ 1,750.00
Replacement of electrical fittings	As items are highlighted as faulty through periodic testing and maintenance visits they will need to be replaced.	15	£ 1,500.00	£ 2,500.00
Replacement of lamps	General wear and tear - Bulbs require regular replacement. Note LED bulbs will be used where possible	2	£ 250.00	£ 3,125.00
Heating installation, servicing	Annual servicing of the heating system to ensure the efficiency and safe working order of the boiler etc.	1	£ 384.00	£ 9,600.00
Roof alarm, servicing	Roof alarms require annual servicing to check that the system is in good working order and to replace minor parts such as the batteries in sensors.	1	£ 316.80	£ 7,920.00
Rainwater goods, redecoration	All external rainwater Goods (RWG) require redecoration as they are in exposed locations and are exposed to significant amounts of water. The redecoration significantly extends the lifespan of the RWGs and ensures that they are working correctly and are securely fixed in position.	7	£ 1,560.00	£ 5,571.43
Internal & external ironwork redecoration	Redecorating the ironwork prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a good opportunity to inspect the item for damage.	7	£ 1,500.00	£ 5,357.14

External joinery, redecoration	Redecorating external joinery prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a very good opportunity to inspect the item for damage.	7	£ 1,875.00	£ 6,696.43
Window repairs	Minor repairs to the windows such as broken panes of glass, replacement of glazing bars, mortar repairs or lead work repairs are important to exclude the weather and birds and other animals.	5	£ 350.00	£ 1,750.00
Bell maintenance	Bells require ad hoc inspection and minor maintenance to fixtures and fittings	5	£ 235.00	£ 1,175.00
Condition inspection report, all specialists	We have a 9 yearly architect or surveyors inspection plan. When the survey is undertaken all elements of the church will be inspected and a prioritised plan for all required repairs will be created.	9	£ 450.00	£ 1,250.00
Roof overhaul	Roofs require constant minor maintenance with a major overhaul every seven years	7	£ 2,500.00	£ 8,928.57
Clock maintenance	An annual service of the clock with minor repairs and checks to ensure good timekeeping	1	£ 140.00	£ 3,500.00
Tree inspection	A five yearly inspection of all the trees in the churchyards we are responsible for to check for defects and enable us to plan for any required works.	5	£ 225.00	£ 1,125.00
Churchyard maintenance	Grass cutting and minor trimming of plants and bushes etc.	0.5	£ 200.00	£ 10,000.00
Overheads	Office costs to support maintenance planning etc.	1	£ 20.00	£ 500.00
Staff Costs	Staff costs incurred in preparing the required inspections and reports	1	£ 97.00	£ 2,425.00

The total cost over 25 years for this example of a typical church is £107,598.57 (exc. VAT)

The average yearly cost for this example of a typical church is £4,303.94 (exc VAT)

## Appendix 3: Typical Maintenance Tasks Forecast - (Twice-Annual Maintenance Visits)

Item	Method & Purpose
Gutters, downpipes and gully clearance	Gutters, hoppers and downpipes are easily blocked by leaves and debris both windborne and dropped by birds which can lead to overflowing and water damage to the building.
Roof, inspection & replacing slipped/missing slates/tiles	Over time some slates/tiles or the pegs/nails which hold them will reach the end of their useful lifespan. When this happens it will allow slates to move from their correct position which can let rain in to the building and potentially poses a risk to visitors as the slate/tiles can fall.
Vegetation, control of growth	Overgrown vegetation against walls and buildings can hold moisture against the building potentially causing damage and some plant species are invasive. Vegetation can also obscure the building hiding potential damage and can provide shelter for vermin such as mice.
Tower stairs & boiler room steps, sweeping	Leaves and other debris can build up on steps which could lead to accidents if people slip. Regular sweeping reduces the risk for potential accidents.
Principal steps and paths, clearance	Leaves and other debris can build up on steps which could lead to accidents if people slip. This is especially the case for churches with trees in the area. Regular sweeping of the steps reduces the risk for potential accidents.
Wall Safe, servicing	Servicing of the wall safe helps to ensure that the donations can be easily collected and also checks to ensure that there hasn't been an attempt to steal from the safe.

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## Appendix 4: Typical Champing™ Arrangements and Related Income

Champing™ is the exclusive overnight hire of a church to visitors. Camp beds and chairs are set up inside the church, along with tea making provisions, battery lighting, and cushions and blankets to give guests a cosy stay.

Guests book online through the Champing™ website [www.champing.co.uk](http://www.champing.co.uk) and these bookings are related to local contacts so everyone knows when visitors are staying. A local member of staff sets out equipment for the night and removes all gear each morning. Guests have exclusive access to the church between 6.00 p.m. until 10.00 a.m. so visitors can enjoy the church during the day.

Champers don't expect much in the way of facilities and understand that these are ancient buildings. For most churches we've installed eco-loos either inside or outside in wooden cabins. We don't allow candles but provide battery lanterns and fairy lights. As most of our churches don't have heating we only operate Champing™ between the end of March and the end of October, and we recommend Champers bring warm sleeping bags and extra blankets. We also supply bedding and breakfasts but this option isn't available at all churches. Most Champers will eat out locally or may bring their own picnic.

For those churches without electricity we provide a gas camping stove and we also provide ample bottled water for Champers and all visitors to use.

Typically, Champers are couples and families. Some of our churches are large enough to welcome groups of up to 16 people. We are dog-friendly, and child-friendly. Many Champers appreciate the history, architecture, and unique features of their surroundings, and come to learn about the building and its locale through this unique accommodation. We offer those staying for the first time a free CCT membership so they can learn more about our work and consider support for The Trust after their visit.

You can evaluate typical income which derives from Champing™ in the table below.

Church	2017	2018	2019	2020	2021	2022
Langport, Somerset	£10,47	£2,766	£3,810	£3,128	£7,748	£4,938
Emborough, Somerset	/	£2,024	£1,378	£2,625	£5,270	/
Chiselhampton, Oxfordshire	£10,156	£2,696	£5,864	£1,705	/	/
Wolfhampcote, Warwickshire	/	£3,001	£2,214	£1,624	£4,763	£5,924
Holme Lacy, Herefordshire	/	£4,369	£4,759	£1,004	£7,501	£4,144
TOTAL	£20,628	£14,856	£18,025	£10,086	£25,282	£15,006