



Expression of Interest for Routine Maintenance Contracts (3yrs) within the North Region

The Churches Conservation Trust (CCT) is the national charity caring for historic churches at risk. There are over 350 church buildings within our care, all of which are listed, and some of which are Scheduled Ancient Monuments. We aim to protect these churches, their building fabric, and their historic sense of place, while keeping them open for people to use. Maintenance is central to our conservation approach. We aim to preserve our churches through regular care, timely repairs and protection, and the Routine Maintenance Contracts are essential in delivering this.

Within the North region, the CCT is responsible for 110 churches across 17 counties. The Conservation Project Manager (CPM) and Estate Officer (EO) oversee all the work undertaken at the churches and are the primary point of contact for all maintenance and conservation work. Further information about the CCT and the specific churches in the north region can be found on our website <https://www.visitchurches.org.uk>

We are currently retendering the Routine Maintenance Contracts for the North Region and are inviting expressions of interest from suitably qualified conservation contractors. The 110 churches in the north estate have been divided into 9 clusters based on their geographical location, please see attached map. You will be asked to tender for whole clusters of churches. There is no minimum or maximum number of clusters that need to be tendered for. Each cluster will be awarded individually as a separate contract. The contracts comprise of 3 elements which must all be completed at all churches within the cluster. These are:

1. Routine Maintenance
2. Emergency call outs
3. Additional orders (minor repairs)

The deadline for expressions of interest is Friday 22 November. Following this, the tender documents will be sent to all interested parties.

Information sessions (optional)

To assist you with deciding on whether you would like to submit a tender, we hope you may attend an information session via Zoom regarding the estate and the contract.

- **Tuesday 12 November 2024, 1pm to 3pm**
- Or
- **Wednesday 20 November 2024, 10am to 12pm**

The information sessions will consist of a 20-minute presentation, followed by an opportunity to ask questions. Each session will be attended by the CPM and EO.

Please indicate which session you would like to attend.

Churches Conservation Trust

Unit G41 - c/o Vulcan Works, 34-38 Guildhall Road, Northampton, NN1 1EW
0845 303 2760 | [visitchurches.org.uk](https://www.visitchurches.org.uk)

Deadlines and Tendering timescale

Interested contractors must send an expression of interest by email to MaintenanceContractNO@thecct.org.uk by **12pm (noon)** on **Friday 22 November 2024**.

It is anticipated that the tendering timescale will be as follows:

Stage	Expected timescale
Information sharing days	Tuesday 12 & Wednesday 20 November 2024
Expression of Interest submission due date	Friday 22 November 2024
Invitation to tender	Friday 29 November 2024
Submission due date	Friday 10 January 2025
Contract awarded	Monday 17 February 2025
Contract starts	Tuesday 1 April 2025

No liability or costs will be accepted for work involved in making any submission and no guarantee is given that the contract will be offered.

Please confirm whether you will be attending one of the information sharing sessions and we will provide you with the Zoom link. We look forward to hearing from you.

Regards

Conservation Team (North)

Churches Conservation Trust

MaintenanceContractNO@thecct.org.uk